



**SARATOGA
NATIONAL
GOLF CLUB**

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FOOD AND BEVERAGE ARRANGEMENTS / The sale and service of all alcoholic beverages is regulated by the NYS Division of Alcoholic Beverages & Tobacco. Saratoga National Golf Club is responsible for the administration of those regulations. Therefore, it is our policy that no alcoholic beverages or food may be brought into the facility for any banquet event. We reserve the right to make decisions on continued service of alcoholic beverages. No "shots" under any circumstances, for any event, will be served. We ID guests who appear to be under the age of 25. No alcohol will be served without proper ID. Vendors you have hired will not be permitted to consume alcohol on our premises; soft drinks will be served.

GUARANTEE / In order for us to properly prepare for your function, you will be required to give your event planner the exact number of guests expected to attend. This number will be considered your minimum group guarantee. Once established, your minimum guarantee may not be decreased and you will be billed accordingly. For corporate and social events, we will need your number of guests three (3) days prior to your event. For weddings, we will need your number of guests ten (10) days prior to your event.

EARLY ARRIVALS / We strive to provide all of our guests with individual attention and dedicated service. Therefore, we must ask your cooperation by not having your guests arrive prior to your designated start time. Please consult your event planner in advance if this will be a problem. Formal pictures at our facility prior to the designated start time of your event may not be possible and must be approved in advance by your Saratoga National Golf Club event planner.

MEALS FOR VENDORS (BAND, PHOTOGRAPHER, ETC) / Should you wish to provide food and non-alcoholic beverages for your vendors, \$48.00+* per professional will be added to your invoice.

WEDDING CAKES / Our reception packages include your choice of one of our carefully crafted wedding cakes. You may also select from an outside bakery and receive a \$2.00 per person allowance, based on your final guaranteed count.

OVERTIME FEE / Our prices, as listed, are for a maximum five (5) or six (6) hour time period. For events that extend beyond this time a \$10.00+* per person, per hour fee will be charged based on your original guaranteed guest count. This overtime fee includes use of the facility and continued bar arrangements. Please note that overtime is at the discretion of management.

CEREMONY AND REHEARSAL FEE / A fee of \$1,500 for outdoor May-October events or \$750-\$1,000 for indoor November-April events is levied on ceremonies taking place at Saratoga National Golf Club. This fee includes an outdoor ceremony location covered with a white tent and white chairs. The Officiant and décor are the client's responsibility. Any décor provided must be removed by the end of your reception. Your ceremony fee allows you to access the grounds for photos one and a half hours prior to the start time of your ceremony and includes up to a 1/2 hour ceremony. Due to our busy event schedule, a rehearsal may not always be possible and the rehearsal time may only be scheduled by Saratoga National Golf Club. Please note: due to our proximity to the golf course, use of rice, fake flowers, or birdseed is not allowed. Ceremony fee is subject to NYS sales tax.

ROOM RENTAL FEE / A room rental fee may apply for corporate or social events. Ask your event planner for details. Fee includes basic audio/visual equipment.

FEES FOR CHILDREN / 8 years and younger: \$18.00+* per child includes a children's meal, hors d'oeuvres, non-alcoholic beverages and cake; 9-20 years: full package price with credit for the bar.

SECURITY / In the spirit of hospitality, the team at Saratoga National Golf Club understands that from time to time we may be asked to assist with the storage of personal items. We are happy to accommodate requests to store items of limited value such as coats, conference materials, inclement weather gear, etc. At most locations we do not have a secure storage area and therefore we cannot assume any liability for holding these items on the customer's behalf. Our team is unable to hold or store items of obvious value such as purses, jewelry, gifts, money, etc.

DÉCOR LIMITATIONS / The safety of our guests and staff is of utmost importance. Therefore we are unable to permit or facilitate the use of open flames or sparklers. The use of bubbles, balloons, fake flowers, confetti and birdseed at our venue is limited; inquire with your event planner for specifics. DIY décor may incur additional fees; inquire with your event planner for details and pricing.

GRATUITY / A gratuity or tip is not required. However, if you feel our waitstaff has exceeded your expectations you are welcome to provide a gratuity/tip which will be fully distributed to the service personnel who provided the service for your event or to the staff members to which you specifically designate.

• Published pricing reflects a 2% cash payment discount. Personal checks are accepted for deposits up to ten (10) days prior to function date. Thereafter, acceptable forms of cash payments include certified bank check, money, order, certified personal check or cash. As a convenience we will accept credit cards, but pricing will revert back to our non-cash rate. Should full payment not be received in the terms outlined in your contract, a 1.5% monthly interest charge will be assessed on the unpaid balance.

*+Plus applicable sales tax.

